

# **BETHALTO PUBLIC LIBRARY DISTRICT**

## **Display, Exhibit, and Meeting Room Policies**

### **A. Bulletin Board**

The bulletin board in the front lobby of the library building is for public postings. Members of the community may post their own items here without staff approval. Being displayed does not constitute library sponsorship of an organization, endorsement of a particular point of view, or support of the activities promoted by an organization or individual. The Bethalto Public Library Board reserves the right to determine the appropriateness of a display and will not display anything that is inappropriate for all ages.

The public bulletin board will be cleared on the last day of each month. Notices and fliers will be removed by library staff if it is determined that the space is needed, or if the item has become outdated. Library staff will not make an effort to return notices or fliers. All materials will be removed and thrown away, except for those advertising a specific event with a date that is still forthcoming.

### **B. Display Cases**

The Bethalto Public Library District maintains display areas for the exclusive purpose of promoting the services and programs of the library. Although patrons are invited to make suggestions for themes, the responsibility for design and placement of all displays rests with the staff of the library.

### **C. Meeting Room**

There is currently no space designated for public use in either the library or Little House on Prairie Street for meetings of the public. Rooms are solely for library programming or library sponsored events and not available for public meeting use.

Adopted by the Board of Trustees of the Bethalto Public Library District on the 17th day of October 2024.

*Adopted – October 17, 2024*

*Reviewed –*

*Revised or Amended –*